



# Civil Air Patrol Squadron Leadership School

Instructor Guide



HQ CAP/ETS  
April 1999

## **SECTION 9**

**CONCEPT:** Cadet Program

**APPROXIMATE TIME:** 2-3 hours (2 hours minimum requirement)

### **OBJECTIVES**

Students will be able to:

1. Explain to a new senior member how to become involved in the cadet program.
2. Explain the role of a senior member in the cadet program.
3. List the staff associated with the mission.

### **MATERIALS:**

CAPR 52-16, *CAP Cadet Training Program*

### **PURPOSE/RATIONALE**

This lesson will focus on the CAP Cadet Program. This program will help you learn about what the cadet program is and how senior members can be involved in this program.

### **INFORMATION:**

Following the *Cadets in Action* video, initiate student interest and discussion by asking the following questions:

*What do you think the cadet program means to the youth of this nation?*

*What do you think the cadet program means to the future of our nation?*

*What role do you think senior members play in this important mission?*

Allow several students to answer each question. Avoid evaluating answers as "right" or "wrong" or "good" or "bad." Encourage all students to participate in answering questions, and provide specific positive feedback to each student who participates.

Following the discussion, an instructor (preferably a cadet program officer) should present an informal lecture about the cadet program. The following outline provides a recommended guideline for instructors to use. Instructors may amend the list as they deem necessary or appropriate.

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**CADET PROGRAM LECTURE OUTLINE**

- I. Program elements – Four phases with a total of 16 achievements including five elements/areas. (Show them the diagram from CAPR 52-16 which depicts how a typical cadet squadron is organized. Also pass out the cadet progress chart from CAPR 52-16.)
- A. Activities—The instructor should define a cadet activity and provide several examples pertinent to the member's specific wings. If possible, provide the student with a listing of cadet wing activities.
    - 1. Must be cadet-oriented and capture interest of cadet membership
    - 2. Must be meaningful and have a desired goal or result
    - 3. Must be well-planned, often done by committee
    - 4. Must emphasize safety
  - B. Physical Fitness—All members must achieve a certain level of physical fitness. The CAPR 52-18 (*Cadet Physical Fitness Test Manual*) provided to cadets in the Phases I and II packet outlines the physical fitness requirements.
  - C. Leadership—The *Leadership: 2000 and Beyond* establishes procedures for a successful leadership program, ensuring the development of quality leaders for this country's future.
  - D. Aerospace Education—Accomplished through the internal aerospace education program; uses the *Aerospace Dimensions* and *Journey of Flight* textbooks--- CAP trains America's youth to take their place in an aerospace world
  - E. Moral Leadership—Chaplains lead this training. This is not religious training, but moral leadership allows cadets to examine their own standards and values in a framework of general discussion.
- II. The Role of the Senior Member – In order to work with cadets, senior members must complete Level I and Cadet Protection training. The role of the senior member in the cadet program is described in CAPM 20-1. The primary concern of all seniors working with the cadet program is to assist and encourage the cadet, and to promote the cadet program. A detailed course that explains how to work with cadets is available from National Headquarters, Cadet Programs. For more information, contact HQ CAP/CP.
- A. **Cadet Program Officer**-- Recruits cadets and adult staff, manages property and facilities, supervises administration, assigns personnel, etc. The cadet program officer has an important role in helping cadets progress through the phases, achievements, and ranks associated with the cadet program.
  - B. **Aerospace Education Officer**—implements, monitors, and supervises the aerospace education portion of the CAP Cadet Program; generates and supervises aerospace education activities and supporting projects for cadets; supervises the aerospace education testing program for cadets.
  - C. **Chaplain**—Chaplains have an important role in the moral leadership training of cadet members, helping them build their own beliefs and values for life in the 21<sup>st</sup> century.

- C. **Chaplain**—Chaplains have an important role in the moral leadership training of cadet members, helping them build their own beliefs and values for life in the 21<sup>st</sup> century.
- D. **Encampment Staff/Supervising Senior Member**—Senior members can serve as staff at cadet encampments. They can also take on supervisory roles during cadet activities. Senior members must have completed Level I and CPPT in order to participate in cadet activities.
- E. **Role Model**—The senior member's most important position in the cadet program is that of role model. Senior members who work with cadets must "possess high moral and ethical standards, be emotionally stable, and demonstrate leadership qualities necessary to serve as positive role models" (CAPR 52-16). Senior members have the opportunity to influence lives by demonstrating and modeling high standards and values for America's youth to follow. Senior leaders can also model pride in dress and appearance by wearing the uniform properly and maintaining proper weight and grooming standards. The role of working with cadets is very important in the lives of the youth and in the future of this great nation. Those that work with cadets be the privilege and power to influence the lives and performance of these youth. The design of this exercise allows participants to see four different factors that influence followers' behaviors. Also, this exercise will help participants see how their leadership can make a difference in the lives of CAP's cadets.

## **PRACTICE/EVALUATION**

Following the informal lecture, the instructor should conduct a question-and-answer session. Instructors should encourage student participation and provide positive feedback for students who participate. When applicable, allow more than one student to respond to the question. The instructor should pose the following questions: *What role do senior members have in the cadet program?*

*How can senior members become involved in the cadet program?*

*What staff positions are available in the cadet program?*

### **Student Guide Material**

It is important to review the materials the students are going to be using. The *Student Guide* is to be used as a guided note-taking activity. This guide aids the student in focusing on the instructional material and it also serves as a valuable resource guide for the student. Please allow ample time for the students to complete the guide. The *Student Guide* is correlated to the slide presentation. The students become frustrated when they are not able to fill in the blanks. It may be necessary to provide a question and answer session at the end of the lesson to provide the students with missing material. To aid this process, you may want to fill in the missing material.

## CADET PROGRAMS

### Activities

- Must be \_\_\_\_\_ - \_\_\_\_\_ and capture interest of cadet membership
  - Must be meaningful and have a desired \_\_\_\_\_ or \_\_\_\_\_
  - Must be \_\_\_\_\_, often done by committee
  - Must emphasize \_\_\_\_\_
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### Physical Fitness

All members must achieve a certain level of physical fitness.

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### Leadership

The \_\_\_\_\_ establishes procedures for a successful leadership program, ensuring the development of \_\_\_\_\_ leaders for this country's future.

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### Aerospace Education

Through the \_\_\_\_\_ cadet aerospace education program, CAP trains America's youth to take their place in the aerospace world.

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### Moral Leadership

Chaplains lead this training. This is not religious training, but moral leadership allows cadets to examine their own \_\_\_\_\_ and \_\_\_\_\_ in a framework of a general discussion.

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## ROLE OF THE SENIOR MEMBER

### Cadet Program Officer

- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
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### Aerospace Education Officer

- \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ the aerospace education portion of the CAP cadet program
- \_\_\_\_\_ and \_\_\_\_\_ aerospace education activities and supporting projects for cadets
- \_\_\_\_\_ the aerospace education testing program for cadets

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### **Chaplain**

Chaplains conduct \_\_\_\_\_, helping cadets build their own beliefs and values for life in the 21st century.

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### **Encampment Staff/Supervising Roles**

Senior members can serve as staff at cadet encampments. They can also take on \_\_\_\_\_ roles during cadet activities.

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### **Role Model**

- Senior members' most important role
- "Must possess high \_\_\_\_\_ standards, be emotionally \_\_\_\_\_, and demonstrate leadership qualities necessary to serve as positive role models" (CAPM 50-1)

### **National Cadet Special Activities**

For additional information, please contact Cadet Programs at National Headquarters.

**Please send to:**

**HQ CAP/CPS  
105 South Hansell Street, Bldg. 714  
Maxwell AFB AL 36112-6332**

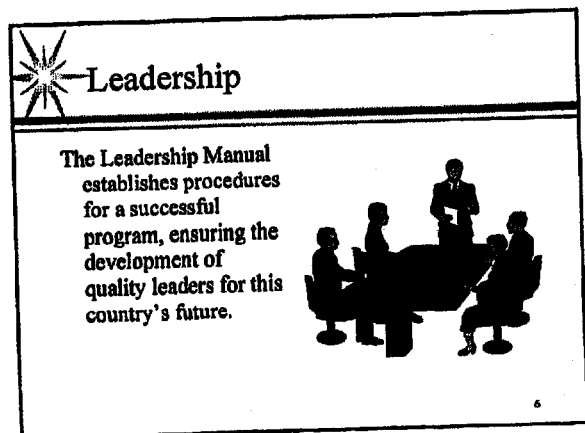
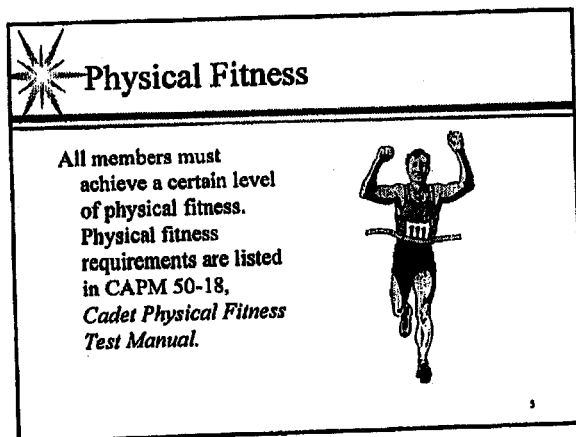
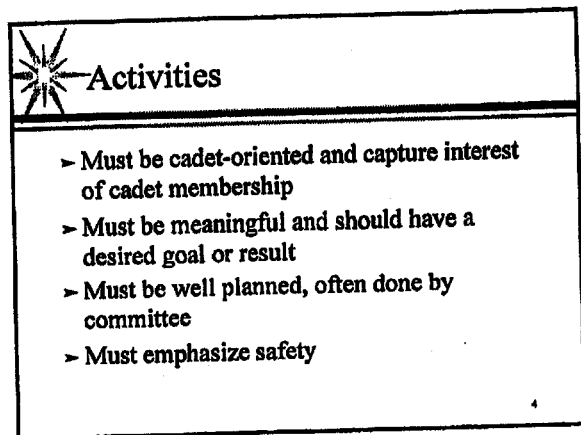
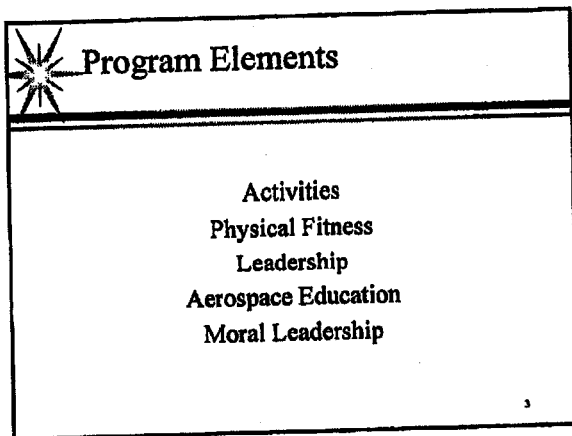
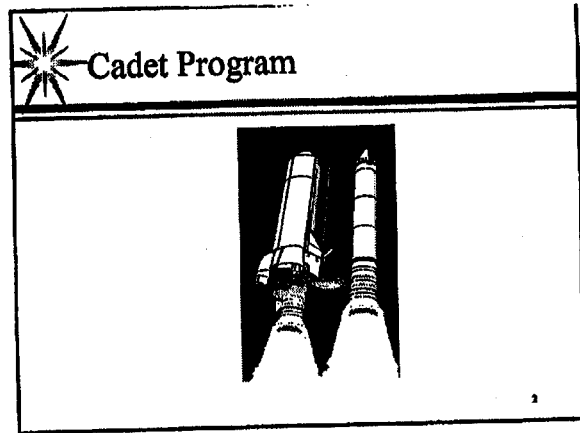
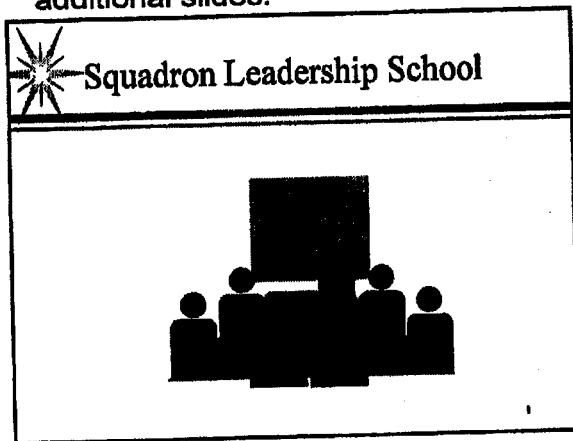
**OR FAX:**

**334-953-6699**

**See the CAP Web Page for a current listing of activity dates. Please check the December issue of the CAP News for additional information.**

## Copies of Slides

Included in your instructional materials are copies of the slides you will be using as an instructional aid. Review the materials. You may want to add additional slides.





## Aerospace Education

Through the internal cadet aerospace education program, CAP trains America's youth to take their place in an aerospace world.



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## Moral Leadership

Chaplains lead this training. This is not religious training, but moral leadership allows cadets to examine their own standards and values in a framework of a general discussion.

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## Role of the Senior Member



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## Cadet Program Officer

- > Recruits cadets
- > Manages property and facilities
- > Supervises administration
- > Assigns personnel

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## Aerospace Education Officer

- > Implements, monitors, and supervises the aerospace education portion of the CAP cadet program
- > Generates and supervises aerospace education activities and supporting projects for cadets
- > Supervises the aerospace education testing program for cadets

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## Encampment Staff/Supervisory Roles

Senior members can serve as staff at cadet encampments. They can also hold supervisory roles during cadet activities.

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## Role Model

- Senior member's most important role
- "Must possess high moral and ethical standards, be emotionally stable, and demonstrate leadership qualities necessary to serve as positive role models"
- (CAPM 50-16 *Cadet Training Program*)

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## Questions?



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